

**Mississippi Library Association
Executive Board Meeting
October 18, 2016
Mississippi Library Association Annual Conference
Vicksburg Convention Center, Vicksburg, MS**

Executive Board in Attendance:

Molly McManus, President
Jenniffer Stephenson, Vice-President
Jamie Wilson, Secretary
Blair Booker, Treasurer
Patsy Brewer, Immediate Past-President
Jennifer Wann, Public Library Section Chair
Michele Frasier-Robinson, ACRL Section Chair
Joyce Shaw, Special Libraries Section Chair

Also in attendance:

Jennifer Todd, Tina Harry, Phillip Carter, Barbara Price, Antoinette Giamalva, Susan Cassagne, Sarah Mangrum, Katrina Stokes, Melody Dale, Danielle Terrell, Karen Wilson, Kimberly Mooney, Rosemary Lockett, Jeff Slagell

President Molly McManus called the meeting to order at 4:02 p.m.

The roll call sheet was passed around.

The agenda was approved with a motion by Jennifer Wann and a second by Blair Booker.

The minutes were approved with a motion by Blair Booker and a second by Jennifer Wann.

Old Business: None

New Business: None

MLA Officers and Staff Reports:

Secretary Jamie Wilson

- No report

Treasurer Blair Booker

- Will provide a full report at the December meeting.

President Molly McManus

- Marsha Case Memorial: Reported that \$680 was donated in memory of Marsha Case for the Beta Phi Mu scholarship at The University of Southern Mississippi. \$200 was provided by

MLA and the rest was individual donations. Molly McManus spoke about the importance of Marsha's work and support for MLA.

- RFP for Site Selection: Provided an update on the RFP process for the Annual Conferences in 2018, 2019, and 2020. Announced that the following MLA Board Members will serve on the Site Selection Committee: Vice President (Chairperson), Vice-President Elect, Treasurer, and Immediate Past-President. Thanked Jennifer Wann and Jeff Slagell for their help with the RFP.
- Outreach/Publicity Proposal: After discussion at the last three board meetings, Molly McManus proposes to ask the Fiscal Management Committee to budget \$1000 in 2017 for professional design services and banner printing. Board agreed to approve the proposal as did members of the ad hoc committee.
- Conference Planning Process: Molly McManus recognized Jennifer Stephenson for the great job she did planning the conference. She suggested that in the future, a committee of past Vice-Presidents should discuss ways to simplify the planning process. Molly McManus will organize and coordinate the effort she proposed.

Vice-President Jennifer Stephenson

- Reported that numbers are low for the Annual Conference, but financial challenges facing libraries could be a factor. 308 were registered at the time of the meeting.

Past-President Patsy Brewer

- Announced that the Past Presidents Breakfast would be held at the Nogales House at Walnut Hills, and nine Past Presidents were scheduled to attend. Fifteen Past Presidents are active in MLA.

MLA Administrator Barbara Price

- Thanked those who helped in the MLA Office recently. Barbara Price noted that there are a number of libraries that send checks without explanation and it can be hard to figure out how the payments should be applied

SELA Councilor Melissa Dennis

- Reported on the SELA Conference in Athens, Georgia, and noted that 20 SELA members from Mississippi attended.
- Melissa Dennis will be hosting a SELA reception on Wednesday at 9:00 p.m. for conference attendees.
- New SELA joint conference guidelines were recently adopted, and Melissa Dennis provided a copy of the new guidelines at the meeting.
- The next SELA meeting will be held at The Greenbrier Resort in White Sulphur Springs, West Virginia, November 8-10, 2017.

MLC Executive Director Susan Cassagne

- Asked MLA to consider MLC as the host for Legislative Day next year on March 14, 2017.
 - Suggested that attendees should register and pay to cover catering.
 - Legislators seemed comfortable at the lawn party.

- If this format continued, MLA would be the responsible party.
- Molly McManus noted that MLA broke even on the event, especially because of the financial support of the Friends groups. Would need to be considered by the Legislative Committee.
- Matter will be discussed at the December Board Meeting.

Section Reports:

ACRL Libraries: Michele Frasier-Robinson reported that officer elections for ACRL will be held by the end of the year.

Public Libraries:

- Jennifer Wann reported that elections for 2017 were held with the following results: Ed Hughes as Chair, Antoinette Giamalva as Vice-Chair, and Katrina Stokes as Secretary. There was a 40% participation rate in the election.
- Cal Shephard will be the speaker at the session on Wednesday.
- Jeff Tomlinson, Director of the Lee-Itawamba Library System, is leading an effort to talk with legislators about including libraries in the State lottery bill discussions. Jennifer Wann also noted that other public library directors have been in contact with legislators about this issue.

Special Libraries:

- Joyce Shaw reported that details of the transition of the Vice-Chair position are unknown at this point.
- Reese Powell, Director of the William Carey University Libraries, will be speaking at the session during the conference about medical programs added to the university.

Roundtables and Committees Reports:

Ad Hoc Outreach Committee: Phillip Carter suggested that guidelines be created for setting up tables at events and conferences. Also, any events that should be attended by MLA should be suggested by members.

Awards Committee: Molly McManus reported that Erin Busbea has a great program planned for Friday.

Black Caucus Roundtable: Danielle Terrell reported that the Vice-Chair and Secretary positions need to be filled.

Fiscal Management Committee: Patsy Brewer reported that the Board needs to formally authorize changes so that money can be transferred to the new account at Regions Bank.

- The Fiscal Management Committee Chair moved to set up an AOM iShares BlackRock Moderate Allocation ETF account, which is made up of 40% stocks and 60% bonds. The returns are 2.66% for one year and 4.97% over a period of five years. The only expense to MLA will be a 0.23% maintenance expense which is less than 1%. The motion also authorizes President Molly McManus and Treasurer Blair Booker to set up the account at Regions Bank. Jennifer Wann seconded the motion. The MLA Board voted to approve the motion.

Mississippi Author Awards Committee: Melody Dale reported that there would be a book signing during the Author Awards program. She noted that this is a great group of authors.

New Member Roundtable: Jorge Brown is still working as the Chair until someone can fill the position since he is now out of state. Jennifer Stephenson noted that 70 of the conference attendees were first-time attendees.

Publicity Committee: Antoinette Giamalva reminded everyone that the hashtag for the conference is: #misslib2016

Scholarship Committee: Sarah Mangrum reported that Allisa Beck is handling the silent auction and that every spot was filled with donations.

YPSRT Roundtable: A program and luncheon are scheduled for the conference.

Web Services Committee:

- Jennifer Todd reported that the pages for the conference are live.
- Some of the conference proposal forms will need to be reworked for next year.
- A survey is posted on the website on behalf of Dr. Yu.
- Molly McManus asked if the PO number process/invoicing went smoother this year, but Jennifer Todd noted that 15-20 still did not provide a PO number.

Mississippi Libraries:

- Tina Harry reported on the first peer-reviewed issue of *Mississippi Libraries*. Molly McManus congratulated Tina Harry on the accomplishment.
- Tina Harry asked when the revisions to the section about *Mississippi Libraries*, Chapter 6 in the MLA Handbook, should be submitted. Molly McManus set a December 1st deadline so that the Board would have time to consider the revisions and then vote at the December Board meeting.

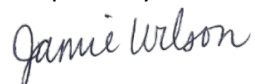
Molly McManus recognized the newly elected 2017 MLA Board members.

Molly McManus noted that the MLA General Session will be held on Wednesday.

The next meeting will be held at the Mississippi Library Commission on December 9, 2016 at 11:00 a.m. The 2016 Board will meet followed by the 2017 Board.

Blair Booker moved to adjourn the meeting, and Jennifer Wann seconded. The motion passed. The meeting was adjourned at 4:50 p.m.

Respectfully submitted,



Jamie Wilson
Secretary