

MLA Executive Board Meeting
December 11, 2015
Mississippi Library Commission

1. Called to order at 11:05 am by President Patsy Brewer.
 - a. Present: Patsy Brewer, President; Molly McManus, Vice-President; Blair Booker, Treasurer; Selena Swink, Secretary; Jennifer Nabzdyk, Web Committee; Tina Harry, Editor of Mississippi Libraries; Susan Cassagne, MI-C Executive Director; Jamie Wilson, Incoming Secretary; Barbara Evans, Long Range Planning Committee; Venetia Oglesby, School Section; Marsha Case, Parliamentarian; Susan Liles, MLC; Mara V. Polk, CMRLS, Amanda Clay Powers, Past President; Elizabeth Simmons, School Section; Barbara Price, MLA Administrator; James Kennedy, ACRL; Phillip Carter, LCLS; Ellen Ruffin, ALA Councilor via telephone.
 - b. Motion to approve the agenda was passed by Amanda Clay Powers and seconded by Molly McManus. Motion passed.
 - c. Motion to approve the minutes was passed by James Kennedy and seconded by Amanda Clay Powers. Motion passed.
2. Blair Booker, Treasurer — They are working on cleaning up the books for 2014 and the Treasurer's report was given for everyone to view.
3. Patsy Brewer, President
 - a. There were a few things that needed to be discussed or carried over to the next meeting. One is the shared conference with SELA. It will be discussed when Melissa Dennis is present.
 - b. Whether to have non-profit exhibitors at the conference needs to be discussed.
 - c. Having a table and representative present at the Children« Book Festival should be discussed at the March meeting
4. Molly McManus, Vice-President
 - a. There were more school librarians in attendance at the conference.
 - b. There were good comments on the hotel and the conference center.
 - c. The school librarians were happy with the programming and asked to have it on one day for them. We would have been able to accommodate the request this year except for problems with speaker scheduling.
 - d. All of the grant paperwork has been completed with MLC to cover the cost of the speakers.
 - e. \$10-15,000 profit expected from conference when all bills are paid.
 - f. We are expecting a refund from the caterer on some evening events that did not go as planned. Refunds were made to individual members.
 - g. There was one complaint about the selection process for presenters. May want to make process more clear to prevent this in the future.
 - h. Now that registration is digital it will be easier to keep a check on unpaid registrations.
 - i. Boopsie was popular at the conference, but do not know if the company will offer it again for exhibit space.

5. Amanda Clay Powers, Past President
 - a. This is her last year serving on the Executive Board and she wanted to thank everyone for their support.
 - b. She hopes that MLA will work with her for Mega Resource workshop, which is scheduled on February 5, 2016. She hopes to gain help not only getting the word out, but also with possible programming ideas.
6. Barbara Price, MLA Administrator
 - a. There were 87 CEUs issued this year at the conference compared to around 30 last year.
 - b. The process for the accounting books should be simpler next year as there is not as much need for things to be categorized in Quickbooks as before.
 - c. Some of the registration of the school librarians was not paid because the school districts will not pay until after they have attended the conference.
 - d. Still trying to clean things out of the archives to be taken to USM.
 - e. Currently working on a report to go to ALA in January.
 - f. Need to book early for National Legislative Day. Registration started on December 1st and hotels are already being booked.
7. Ellen Ruffin, ALA Councilor - Received an email from an ALA councilor who was friends with Billy Beal who just passed away. They wanted to do something to recognize him. Perhaps MLA could pass a memorial resolution to do this and it would go through Ellen to give recognition at the ALA level. There is a sample resolution she can send to everyone on the board to finalize and then send back.
8. Susan Cassagne, MI-C Executive Director
 - a. Introduced Susan Liles who is the new PR director at MI-C
 - b. Legislative Day is March 8, 2016.
 - i. Pie Day has probably run its course. Legislators want to see people from their community instead of people from MI-C handing out brochures.
 - ii. This year we are going to try to create a festive, fun atmosphere.
 - iii. Library Day is scheduled at the Capitol from 10-4 that day with 10-2 being the most critical time.
 - iv. It will be followed by a function at MI-C that night called "Bluegrass, Brews and BBQ". This will be a more relaxed setting than when we meet them on their work level at the State Capitol.
 - v. Lacy will go to the Mississippi Friends board and send out information to the state Friends groups for donations to try to get support to cover the estimated \$8000.00 expense of this event.
 - vi. We need to let our local Friends groups know that this is a critical year because we are trying to encourage them to fund sufficient broadband for all libraries.
 - vii. We need to contact our legislator ahead of time and let them know we will be having this event at MLC.

9. James Kennedy, ACRI- — This is his last meeting as chair of this section. Michelle Frazier . will serve as chair now with Mary Beth Applin serving as vice-chair.
10. Erin Busbea, Awards Committee, Absent
 - a. The awards brunch was great, but the question has been brought up as to whether there is a better time to have it when more people can attend which would possibly encourage more to nominate. Thursday was brought up as a possibility
 - b. Barbara Price suggested that instead of ending with the awards we could start with it and give ribbons for the winners to wear during the conference, so they would have more recognition and MLA members would have the chance to congratulate them.
 - c. The question was tabled until the March meeting so that it can be discussed with Jennifer Stephenson present.
11. Amanda Clay Powers, Fiscal Management Committee
 - a. The committee has a budget based on 2014 figures and what has been received so far in 2015.
 - b. There was a new proposal to add State Legislative Day to the budget. It needs an income source to know where the money is coming from every year, so it is not just MLA every year but other sources of income.
 - c. The fiscal management committee recommended that MLA administrator's accounting duties be reduced and those responsibilities be taken over by our existing accounting firm. The budget recommended includes funds for the accounting firm and a reduction in salary for the administrator.
 - d. The detailed report that is needed from the accountant has been mailed per Barbara Price and Blair Booker. Amanda said a balance sheet for all of our accounts is also needed.
 - e. Motion to approve budget was passed by the Fiscal Management Committee and seconded by Marsha Case. Motion passed.
12. Barbara Evans, Long Range Planning Committee
 - a. Some of their goals for the past year have been met
 - b. They are having a program at the Children's Book Festival to increase knowledge
13. Barbara Price, Membership Committee
 - a. Overall membership has increased 60% and there has been an emphasis on recruiting school librarians.
 - b. There have been no new lifetime members this year. This may need to be publicized more.
14. Jennifer Nabzdyk, Web Services Committee
 - a. A decision from the board is needed on conference cancellation policy, so they can handle the refund situations that are being requested.
 - b. There will be additional information on this at the March meeting.
15. Old Business
 - a. The MLA handbook is complete. The only exception is the section on Mississippi Libraries. Tina needs to be allowed to go through a year as editor and see what

changes she may want to make and then submit them to the board at the end of next year.

- b. New changes need to be done when they are made in the minutes instead of waiting to update the entire handbook.
- c. Motion to approve the new handbook was made by Amanda Clay Powers and seconded by Blair Booker. Motion carried.
- d. Jenniffer Stephenson has submitted a petition with thirty signatures to add ARSL as an MLA roundtable. Only ten signatures were needed for this.
- e. Molly has given a list to Jeff of future sites for the conference based on one of her conference survey questions. He will be at the March meeting. The contract for 2016 is with Vicksburg and the dates will be October 18 — 21.

16. New Business — Patsy thanked everyone for a great year. She said it was an honor to serve as President and will continue next year as Past President,

17. Motion to adjourn was made by Amanda Clay Powers and was seconded by Blair Booker. Motion carried.

Adjourned at 12:22 pm.

Submitted by:

Selena Swink
MLA Secretary