

Mississippi Library Association
Executive Board Meeting Minutes
December 12, 2014
MLC, Jackson, MS

1. Meeting was called to order at 12:23 p.m.
 - a. Executive board members present were: Patsy Brewer/President, Amanda Clay Powers/ Past President, Molly McManus/Vice-President, Blair Booker/Treasurer, Selena Swink/Secretary, Ellen Ruffin/ALA Councilor, James Kennedy/ACRL Section Chair, Joy Garretson/Special Libraries Section Chair
 - b. Also present were: Barbara Price/MLA Administrator, Marsha Case/Former secretary, Jennifer Nabzdyk/Web Committee
2. Amanda Clay Powers moved to approve the agenda with it being seconded by Blair Booker. Motion carried.
3. Molly McManus reported on her preparations for the 2015 conference in Natchez.
 - a. Jennifer Nabzdyk is going to be in charge of registration this year.
 - b. Lacy Ellinwood will be in charge of the poster sessions.
 - c. Jenniffer Stephenson will remain over exhibits.
 - d. Jeff is working on the contracts with the hotels.
 - e. Conference dates will be October 20-23, 2015.
 - f. Molly will meet with caterer and conference center in January
 - g. Proposed themes were “Back to the Future” and “Celebrate Your Strengths” or “Stronger Together”. The general consensus was toward “Stronger Together” as this would go along with us promoting public and school libraries working together.
4. Former secretary Marsha Case is working with Jennifer Nabzdyk on putting the minutes from 2014 on the MLA website.
5. James Kennedy has been chosen as the new section chair for ACRL.
6. Patsy Brewer agreed to email the trustees who are currently MLA members about volunteering to be the Trustees Section Chair.
7. Joy Garretson asked if the sections are expected to have meetings throughout the year for their area. Patsy said that it would be up to each section chair as stated in the MLA Handbook.
8. Patsy proposed to email all board members in February to set a date for the March meeting by giving three proposed dates and allowing board members to indicate which date they would be able to attend. It was brought to our attention that MLC needs the rooms booked at least two months ahead as they can fill up

quickly. In light of this the dates of March 20th and May 8th as proposed dates for the next two meetings.

9. A MLA calendar of events was presented to the board.. Barbara Price stated that she needs to know in January who will be going to the National Library Legislative Day on May 4th and 5th in Washington D.C.
10. A list of committees was presented by the President.. The question as to whether all of the committees on the list are still active was brought up. Amanda suggested that we remove inactive committees to prevent people from volunteering for them. They could be added to handbook later if needed.
11. The question of what MLA can do to increase numbers was discussed with many suggestions being proposed. One was to try to find out how many people work in libraries in Mississippi and compare to our membership numbers. Another was to reach out to school librarians because many of them are not familiar with MLA. We could have a representative at LAMP and MegaResource to promote MLA to school librarians. It was also decided to talk to Holly Gray (School Library Section Chair) for ideas on increasing their number in attendance and membership. One of the comments from the conference survey was to have a PDF for a paper registration form that could be downloaded from the MLA web site, especially for the schools.
12. Amanda Powers suggested that we discuss changes to our fiscal management. We are currently paying a bookkeeper as needed for things that could be taken care of by our Executive Administrator Barbara Price now that we have moved to QuickBooks. She is currently being paid \$12,000/year for a 16 hour work week. Marsha Case suggested we build into the new contract a way to pay her for the extra hours she works each year at the conference. It was decided to increase her pay to \$20/hour for 16 hours a week for \$16,640/year to include the bookkeeping duties as well the work at the conference. Also an internal audit needs to be done. Ellen Ruffin moved to accept the resolution to make this change to pay Barbara for the extra responsibilities and relieve the current bookkeeper from duty. Molly McManus seconded it. Motion carried unanimously.
13. Amanda Powers and Patsy Brewer will email the bookkeeper to let her know that her position will end because her duties have been consolidated with the Executive Administrator's position and to also ask her to work with Barbara on getting the books and other information that she needs for the transition.
14. Amanda Clay Powers is now serving as the Past President and Patsy C. Brewer is serving as the President of MLA. Amanda's name will be removed from the signature card at Regions Bank and Patsy's name will be added on the signature card along with MLA Treasurer Blair Booker.
15. Barbara Price was asked back into the room and informed of the decision. Amanda Powers will make the changes to the contract.

16. Patsy Brewer discussed two letters that she would write on behalf of MLA:
- a. MLC for the broadband initiative
 - b. USM for an intern to help with the archives

17. Meeting was adjourned at 1:35 pm.

Submitted by:

Selena Swink,
MLA Secretary

Approved by the board on March 20, 2015.